EMAIL

From	FCS Community Management (eastmountain@hoaliving.com)
To	East Mountain homeowners
Date	Wed, Jan 11, 2023, 6:18 PM MT
Subject	Auto Draft Enrollment for Assessments
Attachments	• 2023-0111 AutoDraft Enrollment.pdf → on the site as **2023-01-11-auto-draft-enrollment.pdf**

-

Dear Homeowner,

Recently, we have received many questions regarding Auto Draft payments for your community association dues. If you are interested in this payment option, please see the instructions below on how to enroll in this option:

1. Log into your Owner Account Portal by going to portal.hoalivng.com, clicking on “Owner Login,” and entering your login credentials
2. Once logged in, click “Billing” on the left-side panel
3. Select “Auto-Draft”
4. Read the information and instructions then click “Enroll/Update All Properties” or “Enroll” based on your preference
5. Enter the required banking information, provide your eSignature, and click “Enroll in Auto-Draft”

Attached you will find a PDF document with screenshots on these steps to assist you in this process.

Please note if you have a balance on your account, you will not be able to enroll until that has been paid using another payment option.

*O*ur team is always available to help you Monday - Saturday, 9 AM - 9 PM. If you have any questions or need assistance, please do not hesitate to contact us.

Sincerely,

East Mountain Owners Association
(801) 256-0465 | www.hoaliving.com

Saved from David McLaughlin’s email on November 4, 2026 for the East Mountain HOA site. Owner names in greetings, account numbers and private email addresses are removed.